## WAINGANGA COLLEGE OF ENGINEERING & MANAGEMENT

Near Gumgaon Railway Station, Dongargaon, Wardha Road, Nagpur - 441 114. (M.S.) INDIA Tel.:07103 - 202007, 203728 Email:wcem@rediffmail.com, wcem4145@gmail.com, Website-www.wcem.in

An ISO 9001: 2008 Certified Institute, Accreditated by International Accreditation Organisation Approved by AICTE, DTE, Govt. of Maharashtra & Affiliated to RTM Nagpur University, Nagpur.

## ACADEMIC CALENDAR UG ODD TERM 2021-22 (III/V/VII SEM)

Month	Date	Events	Responsibility
	1	Assessment of Course Outcomes for Even Term S-21	HoD
	2	Course Offered List, Load calculation & Load Distribution	HoD& Dean Academics
	3	Assessment of POs/PSOs for 2020-21 session	HoD
	4-6	Time Table Preparation	HoD& Dean Academics
	7	Report and Gap Analysis of Assessment of POs/PSOs	HoD
	8-9	Class Teacher and TG allotment	HoD&E-Learning
		NPTEL Courses Registrations	Coordinator
		Preparation towards online mode Teaching -learning	Dean Academics
	10	ERP-Time table / Course offered - Teaching Plan	
		ERP Operations user creations for newly joined staff	HoD & ERP Incharge
	11	Academic Council Meeting	Dean Academics
		Annual Report	Director IQAC
	13		/ NBA Coordinator
		Pre-Session Academic Audit (V, VII Sem)	Director IQAC
	13	Uploading of time table on website and e-circulation	/ NBA Coordinator
		Roll Lists	Vaishali Thakre (Students Section)
	14	Submission of teaching plan and upload on Website	HoD .
	14	Meeting of BoG	Director IQAC/ NBA
	15	Commencement of Classes: V and VII semester	Coordinator HoD & Dean
	17-18	Online orientation program	Academics
			HoD & Dean Academics
	25	ERP coordinators meeting	ERP Incharge
	26-27	Planning of sessions of experts of IIT/NIT/IISc	HoD
	30	ERP Meeting	ERP Incharge
		Internship Review	Dean III & IIE
	3	Nomination of Class representatives	HoD
	4	Departmental CR Meeting	HoD
		Submission of MoM of Departmental CR Meeting	HoD
	6	CR Meeting with Director, DAcademics and DIQAC	HoD
	7	Students Association Inauguration / Formation	HoD
	8-9	Workshop Under Students's Association Banner	HOD

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	11	Review: NPTEL Courses Registrations	NPTELCoordinator
	12	Online Feedback-I	Dean Academics
	13-14	Academic Audit I	HoD & Dean Academics
	15	ERP Training for Exam In-charges	ERP In-charge
	20	Commencement of Classes for III: Orientation & Course Registration	Dean Academics
	18-22	Sessional 1 for (V and VIII Sem)	CoE
	23-25	Slow Learner improvement counseling by HoD	HoD Dean Academics
	30	Attendance Display and Circulation	Dean Academics
Month			
	2	Attendance Display & Circulation: Information to Parents	HoD & Dean Academics
	8	ERP Meeting	ERP In-charge
	9	Meeting with students regarding E_learning courses	Dean Academics
	10	Meeting of Class Teachers	Dean Academics
	12	Departmental CR Meeting	HoD
	13	Submission of MoM of Departmental CR Meeting	HoD
ember	22	Academic Audit II	Director IQAC/ NBA Coordinator
	18-23	Sessional 2	CoE
	24	PTM 1	HoD & Dean Academics
	28	ERP Coordinators Meeting	ERP In-charge
	.30	Attendance Display and Circulation: Provisional Detention List	
	1-6	PUT Examination for V and VII Sem	CoE
	6	CR Meeting with Director IQAC, DAcademics and DIQAC	Dean Academics
	6	Sessional 1 exam (III rd Sem)	CoE
	7	Last Teaching Day (V, VII Semester)	Dean Academics
	7-8	ERP Coordinators Meeting	
	9	Internal Marks Preparation	ERP Incharge
		PTM 2	Dean Academics
	1217		HoD & Dean Academics
	13-17	PUT Examination for IIIrd Sem	CoE
	16	Internship Awareness Program Online Feedback-II	Dean III & IIE  Dean Academics
	17	Last Teaching Day (III Semester)	Dean Academics
	20-23	Academic Audit III (III, V, VII Sem)	Tentative
			Director IQAC/ NBA Coordinator
	23-24		Director IQAC/NBA Coordinator
	30	Attendance Display and Circulation: Provisional Detention List	HoD
	31	Final Detention List (III, V, VII)	HoD
	Date	Events	Pogporaiting
	1-7	Deputation of Final Year students (VIII Semester) on Semester Industry Internship	Responsibility  Dean III & IIE & Hol
	8-14	Internal Practical Exam	
		Assessment of Course Outcomes for Odd Term W-21	CoE
	13-18	Course Offered List, Load Calculation & Load Distribution	HoD & D
		forSummer-22	HoD & Dean Academics
	20	Time Table Submission (Summer-22 Session)	HoD & Dean
		Class Teacher and TG / FA allotment	Academics
		Class reacher and rot ra allotment	HoD &

	20-21	NPTEL Courses Registrations (As per NPTEL Notification)	NPTEL Coordinator
		Preparation towards Online Mode Teaching - Learning	Dean Academics
	21-22	ERP-Time Table / Course offered - Teaching Plan	HoD & ERP
		Uploading of Time Table on website and e-circulation	Dean Academics
	22-23	Roll Lists (Summer-22 Session)	Vaishali Thakre (Students Section)
		Submission of teaching plan and upload on Website	Dean Academics
	24	Academic Council Meeting	Dean Academics
		Half Yearly Report	Director IQAC / NBA Coordinator

DEAN (ACADEMICS)

DIRECTOR IQAC