

॥ विद्या परम् देवतम् ॥

Wainganga Bahu-Uddeshiya Vikas Sanstha's



## WAINGANGA COLLEGE OF ENGINEERING & MANAGEMENT

Near Gumgaon Railway Station, Dongargaon, Wardha Road, Nagpur - 441 114. (M.S.) INDIA  
Tel.: 07103 - 202007, 203728 Email: wcem@rediffmail.com, wcem4145@gmail.com, Website-www.wcem.in

An ISO 9001 : 2008 Certified Institute, Accredited by International Accreditation Organisation  
Approved by AICTE, DTE, Govt. of Maharashtra & Affiliated to RTM Nagpur University, Nagpur.

Date:- 10/7/23

### INTERNAL COMPLAINT COMMITTEE COMPOSITION

#### Session 2023-2024

| SR.NO. | NAME OF FACULTY         | DESIGNATION            | DEPARTMENT             |
|--------|-------------------------|------------------------|------------------------|
| 1      | Dr. Janhavi Rathi       | Presiding Officer      | MBA                    |
| 2      | Prof. Malvika Saraf     | Member Coordinator     | ETC                    |
| 3      | Prof. Ankita Khandait   | Member                 | EE                     |
| 4      | Prof. Gayatri Pawar     | Member                 | Science and Humanities |
| 5      | Dr. Rekha Vinay Barhate | NGO representative     | Social Activist        |
| 6      | Ad. Simran Kapgate      | Lawyer representative  | Lawyer                 |
| 7      | Ms. Sheetal Kaithal     | Student representative | ETC                    |
| 8      | Ms. Azara Khan          | Student representative | ETC                    |
| 9      | Ms. Aswini Bhawe        | Student representative | EE                     |

Principal

WCEM, Nagpur

Principal

Wainganga College of Engineering  
& Management Dongargaon Nagpur



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## MINUTES OF THE MEETING

Date: 15-07-2023

Venue: Conference Hall

### Discussion Summary

- Reviewed last year's ICC report
  - Scheduled awareness sessions for August and October
  - Updated complaint intake and inquiry procedures
  - Assigned ICC liaisons for each department
1. Complaint form and procedure to be circulated by 18-07-2023
  2. ICC liaisons to be trained by 25-07-2023
  3. Monthly ICC status report to be submitted to Principal

### Members Present:

| SR.NO. | NAME OF FACULTY         | DESIGNATION            | DEPARTMENT             | SIGNATURE |
|--------|-------------------------|------------------------|------------------------|-----------|
| 1      | Dr. Janhavi Rathi       | Presiding Officer      | MBA                    |           |
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| 4      | Prof. Gayatri Pawar     | Member                 | Science and Humanities |           |
| 5      | Dr. Rekha Vinay Barhate | NGO representative     | Social Activist        |           |
| 6      | Ad. Simran Kapgate      | Lawyer representative  | Lawyer                 |           |
| 7      | Ms. Sheetal Kaithal     | Student representative | ETC                    |           |
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## MINUTES OF THE MEETING

Date: 15-01-2024

Venue: Conference Hall

### Discussion Summary

- Mid-year review showed increased awareness
- Feedback from students suggested more interactive sessions
- Next outreach planned for March 2024

1. Interactive session on Sexual Harassment Prevention to be held on 08/02/2024
2. ICC handbook to be updated and distributed by 01-03-2024
3. ICC feedback form to be introduced in February
4. External member to conduct one session per semester

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Wainganga Bahu-Uddeshiya Vikas Sanstha's  
**WAINGANGA COLLEGE**  
**OF ENGINEERING AND MANAGEMENT**  
An Autonomous Institute

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www.wcem.edu.in

Approved by AICTE, DTE, Govt. of Maharashtra | Affiliated to RTM Nagpur University | NAAC Accredited "A" Grade

16.06.2024

### TO WHOMSOEVER IT MAY CONCERN

This is to certify that Wainganga College of Engineering & Management has a transparent mechanism for addressing Students' Grievances, Internal Complaints (Sexual Harassment), Anti-Ragging, SC-ST & Minority related issues. The institution has established all statutory cells as mandated by the Statutory Regulatory Authorities (SRA), with both online and offline grievance redressal mechanisms in place.

The Annual Report on the functioning of these committees is provided below:

#### Anti-Ragging Cell

|                         |         |
|-------------------------|---------|
| Academic Year           | 2023-24 |
| No. of cases registered | NIL     |

#### Internal Complaint Committee

|                         |         |
|-------------------------|---------|
| Academic Year           | 2023-24 |
| No. of cases registered | NIL     |

#### Grievance Redressal Cell

|                         |         |
|-------------------------|---------|
| Academic Year           | 2023-24 |
| No. of cases registered | NIL     |

#### SC-ST Cell

|                         |         |
|-------------------------|---------|
| Academic Year           | 2023-24 |
| No. of cases registered | NIL     |

#### Minority Cell

|                         |         |
|-------------------------|---------|
| Academic Year           | 2023-24 |
| No. of cases registered | NIL     |

  
Director, WCEM  
Wainganga College of  
Engineering & Management  
Dongargaon, Nagpur.