

WAINGANGA COLLEGE OF ENGINEERING & MANAGEMENT

Near Gumgaon Railway Station, Dongargaon, Wardha Road, Nagpur - 441 114. (M.S.) INDIA Tel.:07103 - 202007, 203728 Email:wcem@rediffmail.com, wcem4145@gmail.com, Website-www.wcem.in

An ISO 9001: 2008 Certified Institute, Accreditated by International Accreditation Organisation Approved by AICTE, DTE, Govt. of Maharashtra & Affiliated to RTM Nagpur University, Nagpur.

ACADEMIC CALENDAR PG ODD TERM 2021-22 (III SEM)

	Date	Events	Responsibility
	1-3	Assessment of Course Outcomes for Even Term S-21	HoD
	4-7	Course Offered List, Load calculation & Load Distribution	HoD& Dean Academics
	8-10	Assessment of POs/PSOs for 2020-21 session	HoD
	11-12	Time Table Preparation	HoD& Dean Academics
	13	Report and Gap Analysis of Assessment of POs/PSOs	HoD
		Class Teacher and TG allotment	HoD&E-Learning
	14-16	NPTEL Courses Registrations	Coordinator
		Preparation towards online mode Teaching -learning	Dean Academics
	17-19	ERP-Time table / Course offered - Teaching Plan	
		ERP Operations user creations for newly joined staff	HoD & ERP Incharge
	20-21	Academic Council Meeting	Dean Academics
		Annual Report	Director IQAC / NBA Coordinator
	21-22	Pre-Session Academic Audit (III Sem)	Director IQAC
	22	Uploading of time table on website and e-circulation	/ NBA Coordinator HoD
		Roll Lists	Vaishali Thakre (Students Section)
	22	Submission of teaching plan and upload on Website	HoD
	22	Meeting of BoG	Director IQAC/ NBA Coordinator
	23	Commencement of Classes: III semester	HoD & Dean
	24	Online orientation program	Academics HoD & Dean
	25	ERP coordinators meeting	Academics ERP Incharge
	26-27	Planning of sessions of experts of IIT/NIT/IISc	HoD
	30	ERP Meeting	ERP Incharge
		Internship Review	Dean III & IIE
		Nomination of Class representatives	HoD
	4	Departmental CR Meeting	HoD
	5	Submission of MoM of Departmental CR Meeting	HoD
		CR Meeting with Director, DAcademics and DIQAC	HoD

	7	Students Association Inauguration / Formation	HoD
	8-9	Workshop Under Students's Association Banner	HOD
	11	Review: NPTEL Courses Registrations	NPTELCoordinator
	12	Online Feedback-I	Dean Academics
	13-14	Academic Audit I	HoD & Dean
	13-14	EDD Troining for Every In above	Academics
	15	ERP Training for Exam In-charges	ERP In-charge
	18-22	Sessional 1	CoE
	23-25	Slow Learner improvement counseling by HoD	Dean Academics
	30	Attendance Display and Circulation	Dean Academics
Month			
	2	Attendance Display & Circulation: Information to Parents	HoD & Dean Academics
	8	ERP Meeting	ERP In-charge
	9	Meeting with students regarding E_learning courses	Dean Academics
	10	Meeting of Class Teachers	Dean Academics
	22	Academic Audit II	Director IQAC/ NBA
	18-23	Sessional 2	Coordinator CoE
	28	ERP Coordinators Meeting	ERP In-charge
	30	Attendance Display and Circulation: Provisional Detention List	
	1-3	Departmental CR Meeting	HoD
	4	Submission of MoM of Departmental CR Meeting	
	6	CR Meeting with Director IQAC, DAcademics and DIQAC	Dean Academics
	7	Sessional 1 exam (III rd Sem)	CoE
	7.0	Last Teaching Day (V, VII Semester)	Dean Academics
	7-8	ERP Coordinators Meeting	ERP Incharge
	12 17	Internal Marks Preparation	Dean Academics
	13-17	PUT Examination for IIIrd Sem Internship Awareness Program	CoE
	16	Online Feedback-II	Dean III & IIE Dean Academics
	202		HoD
	20-23		Director IQAC/ NBA Coordinator
	23-24	Action taken report for Academic Audit III	Director IQAC/ NBA
		Attendance Display and Circulation: Provisional Detention List	Coordinator
	30		HoD
	31	Final Detention List (III)	HoD
	Date	Events	Responsibility
	1-11	Deputation of Final Year students (IV Semester) on Semester	Dean III & IIE & HoI
	8-14	Industry Internship Internal Practical Exam	Zean III & III & FIOI
		Assessment of Course Outcomes for Odd Term W-21	CoE
	13-18	Course Offered List, Load Calculation & Load Distribution	HoD & Door
		forSummer-22	HoD & Dean Academics
	20	Time Table Submission (Summer-22 Session)	HoD & Dean
		Class Teacher and TG / FA allotment	Academics
			HoD & NPTEL
		NPTEL Courses Registrations (As per NPTEL Notification)	Coordinator
		Preparation towards Online Mode Teaching - Learning	Dean Academics
	21-22	ERP-Time Table / Course offered - Teaching Plan	HoD & ERP
		Uploading of Time Table on website and e-circulation	Dean Academics

	22-23	Roll Lists (Summer-22 Session)	Vaishali Thakre (Students Section)
		Submission of teaching plan and upload on Website	Dean Academics
	24	Academic Council Meeting	Dean Academics
		Half Yearly Report	Director IQAC /NBA Coordinator

DEAN (ACADEMICS)

DIRECTOR IQAC