



॥ सा विद्या या विमुक्तये ॥

Wainganga Bahu-Uddeshiya Vikas Sanstha's

WAINGANGA COLLEGE OF ENGINEERING AND MANAGEMENT

An Autonomous Institute

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www.wcem.edu.in

Approved by AICTE, DTE, Govt. of Maharashtra | Affiliated to RTM Nagpur University | NAAC Accredited "A" Grade

WCEM/Exam/Paper Showing/ESE/Win-25/02

Date: 16/01/2026

Instructions for Students – Paper Showing Process

1. Students must report strictly as per the notified schedule for paper showing. Late entry will not be allowed.
2. Students must carry their College Identity Card / Admit Card for verification.
3. Answer scripts will be shown only in the presence of the concerned faculty / authorized examiner.
4. Handling of Answer Scripts:
 - Students are not permitted to write on, mark, fold, or damage the answer script.
 - No page shall be removed or altered.
5. The answer script will be shown only for the prescribed duration.
6. Pen, Pencil, Mobile phones, smart watches, cameras, or any electronic gadgets are strictly prohibited during paper showing.
7. Students may seek clarification only for:
 - Unvalued answers
 - Totalling mistakes
 - Missing pages / evaluation omissions
8. **Justification or discussion on marks awarded for evaluated answers will not be entertained during paper showing.**
9. Paper showing is a one-time opportunity. No repeat viewing will be allowed.
10. Students must maintain discipline and decorum. Any misconduct will invite disciplinary action.
11. The decision of the Controller of Examinations / Examination Committee shall be final and binding.

Controller of Examinations
Wainganga College of
Engineering and Management
Dongargaon, Nagpur



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Grievance Form – I
(For Unvalued Answers / Total Mistakes)

If a student finds:

- Any answer left unvalued, or
- Error in totaling of marks,

He/She must fill Grievance Form – I.

Key Points:

- Form-I must be submitted on the same day of paper showing.
- No fees are applicable for Form-I.
- Corrections, if found valid, will be incorporated before result finalization.
- **Requests related to re-evaluation of marks are not permitted under Form-I.**

Grievance Form – II
(Challenge to Valuation / Revaluation)

If a student is not satisfied with the valuation, he/she may apply for Challenge to Valuation / Revaluation using Grievance Form – II.

Key Points:

- Form-II must be submitted within the stipulated time announced by the Examination Section.
- Applicable revaluation fee must be paid online.
- The revalued marks shall be final, even if they are lower than the original marks.
- **No further appeal shall be entertained after Form-II result.**

Important Notes:

- Submission of Grievance Form – I or II is optional and entirely at the student's discretion.
- Incomplete or late applications will be rejected without intimation.
- Students must carefully read all instructions before submitting any grievance form.

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Wainganga College of
Engineering and Management
Dongargaon, Nagpur